

# Cybersecurity User Tips

## 8 Things You Can Do Today To Protect Yourself From Cybercrime



- 1** If you weren't expecting the link or attachment in an email, don't click it. Contact the person who sent it to be sure it's safe to click. Remember: don't use the contact info on the email, use contact info you already have.
- 2** Make your password 16+ characters long using a combination of Upper Case & Lower Case Letters with a Number or a Special Character. Common words with dates strung together in a personally meaningful way are very effective and easy to remember. For example: Tahoe\_1967\_First\_Ski\_Trip or SuperSuddsyCarWash\$2195 or 3CatsbugMydogWalter
- 3** Don't write your password down on paper or save it on your computer in plain text.
- 4** Don't let your internet browser auto-save your passwords (these are easy for criminals to steal).
- 5** Don't make any changes to client/vendor financial account numbers without contacting the client/vendor directly to be sure the request is legitimate. Remember: don't use the contact info on the email, use contact info you already have.
- 6** Look out for any misspellings on email ads and sender's domain names. Many threats originate from a foreign country and often contain misspelled words. For example: [www.mircosoft.com](http://www.mircosoft.com) or [www.awazon.com](http://www.awazon.com)
- 7** If you're asked to provide additional details (e.g. your birthday or social security number) to access a website or receive a prize, it is most likely a scam.
- 8** If something doesn't seem right, slow down and question what you received or have been requested to do. Criminals are counting on you to be moving quickly without thinking before you act.

**Enabling Your Success**

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